



## Acknowledgement of Policies

Please review and familiarize yourself with the policies below, **check the box** indicating that you understand the policy, then **sign and date** at the bottom of the page.

**Parent Handbook**

The Canton Montessori Parent Handbook is located on our webpage [www.cantonmontessori.org](http://www.cantonmontessori.org) under the Parents tab. Please read the handbook thoroughly.

**Calling off your Child Policy**

Parents are expected to notify the school in the event of their child's absence. Please call the school office at 330-452-0148 by 9 am to report your child's absence.

**Pick up Policy**

Please be prompt in picking up your child by the dismissal time you requested. Your tuition is based on the hours you arranged for your child. Half-day Toddler students dismiss at 11:45 a.m. & half-day Pre-Primary dismiss from 12:00 to 12:15 p.m. Full-day children dismiss between 3:15 – 6:00 p.m. Any child remaining after their designated pick-up time will incur a late fee of \$10.00 per hour. This late fee will be added to the next invoice and must be paid in full.

**Communication Opt-in**

Canton Montessori School seeks to communicate with families using multiple methods. Please check your selection below and provide the requested information:

I would like to receive notifications by text, phone and/or email. Yes\_\_\_ No\_\_\_

Cell phone number to receive text messages: \_\_\_\_\_

Phone number to receive phone messages: \_\_\_\_\_

Email to receive messages: \_\_\_\_\_

You may opt-out at any time by notifying the school office in writing.

**By my signature, I acknowledge that I have read and understand the checked items above:**

Parent(s) Name (please print) \_\_\_\_\_

Student Name(s) (please print) \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_