



Toddler Daily Schedule – 2020-2021 (Sun Room & Garden Room)

Before Arrival

Sunscreen will need to be applied before arriving at school until autumn. Sunscreen will only be applied to students in the aftercare program.

Arrival

Staff: Will restock, sanitize the playground and set-up for the day

Students: After a temperature check and using the hand sanitizer, students will proceed upstairs. Shoes will be removed and replaced with Crocs. Child will then proceed to his/her cubby and put away personal belongings. Students will wash with soap and water before choosing work. Toddler will be in the Garden Room for the before care program.

Work Cycle

The work cycle includes free choice, lessons, circle time and snack. Students will provide their own rug or towel to use instead of communal rugs.

Work will be disinfected between use.

Outdoor Time

Morning: The Garden Room and the Sun Room will spend time on the playground separately.

Garden Room will have use of the playground from 9:30-10:15. Tim will clean afterwards.

Sun Room will use the playground from 10:45-11:30. Krista will clean when she arrives.

Hands will be sanitized when re-entering the building.

Afternoon: Students participating in aftercare will combine on the playground weather permitting or in the Garden Room.

Snacks (Morning & Afternoon)

Disposable food trays and cups will be used. Students will wash before and after.

Lunch

Students will no longer eat at a communal table, individual tables will be used instead. Packed lunches must be ready-to-eat and any hot items will need to be placed in a thermos. Students will be using paper plates, classroom provided silverware and their personal cup. All students will be involved in cleaning up their lunch space. Staff will sanitize cups and utensils during nap. Students will wash before and after.

Nap

Cots will be placed a minimum of 3 feet apart and disinfected daily. Students will be placed so they are not face to face.

Supplies

Crocs or Croc style shoes: Crocs are easily sanitized and therefore will be worn during the school day. They can also serve as water shoes. Staff will disinfect daily and as needed. Please look for a style that your child can easily put on by his/herself.

Large towel or small rug: Communal rugs will not be available at this time. Students will need to bring a rug/towel from home to use for work. Minimal pattern and a light color is strongly preferred. These will be stored in the child's cubby and be sent home weekly to be washed.

Nap supplies: Please send a blanket and optionally a pillow with a *removable* case. You may also send a pacifier if your child uses one. Stuffed animals will not be used. Blankets and, if used, pillowcases will be sent home weekly for washing.

Clothing: 3 pairs of shorts, 3 shirts, 3 pairs of socks and diapers and/or underwear

Cup: *New* students will need to provide a cup for use at lunch.

Sunscreen: a bottle of sunscreen, spray is strongly preferred, for your child if he/she will be staying for aftercare. Staff will wear gloves when applying and change in between each student.

Masks:

ODH recommended best practice is, "workers should wear a cloth face covering unless it is unsafe for them to do so". CMS staff will wear a mask whenever possible in their room and always when outside the classroom including the playground.

Isolation due to illness:

In the event that a child becomes ill while at school, they will be immediately isolated in the office wing. Office staff will pick up the child from his/her environment and escort them to the office wing. Staff will be masked.

Sun Room – Daily Schedule

8-9 Before Care

9-9:45 uninterrupted work time, students are free to choose from any area of the room with the exception of large motor room (LMR). Individual and small group lessons are given.

9:45-10 Circle Time (calendar, books, songs and sometimes a large group lesson)

10-10:15 Prepare for snack

10:15 – 10:30 Group Snack

10:30 LMR opened

10:30 and 10:45 Prepare to go outside, LMR will remain open if there is inclement weather

11:30-11:45 Set-up for lunch and nap

11:45 -12:30 Wash for lunch, eat and clean-up

12:30-2:30 Nap

2:30 – 3: Afternoon snack, prepare for carline or combine outside/Garden Room

3-6 After care program

Garden Room – Daily Schedule

7:00-9:00 Before Care

9:00-9:15 Prepare for working outdoors.
Wash hands, put on jackets.

9:15-10:00 Outside

10:00-10:15 Put away personal items, wash hands, prepare for snack.

10:15-10:30 Snack

10.30-11:15 Uninterrupted work cycle.
Children will have free choice, individual lessons will also be given.

11:15-11:30. Clean up morning work. Prepare for Circle time.

11:30-11:45 Circle time, Lunch set up.

11:45-12:00 Large motor room open, prepare half day children for dismissal.

12:00-12:45 Wash hands, lunch, cleanup.

12:45-2:45 Nap

2:45-3:00. Afternoon snack, prepare for car line dismissal or combine with Sun Room children on the playground.

3:00-6:00. After care program