



Canton Montessori School Medication Policy

Per ORC rule #3301-37:07, in order for Canton Montessori School(CMS) to administer *any type of medication*, food supplement, modified diet, or fluoride supplement, CMS must:

- Obtain written instructions from a licensed physician/dentist using the *Request for Administration of Medication for Child Care form (JFS #01217)*
- Maintain a written log which includes dosage, date, and time medication was administered. This log shall be kept for one year from the date of administration
- Ensure that only employees who have completed a drug administration training may administer medications
- Ensure that medications are stored in a designated, locked storage place except drugs requiring refrigeration which shall be kept in a refrigerator not accessible to children
- An appropriate measuring spoon or cup is included

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